

ICT POLICY

The National Curriculum was established, in part to prepare pupils for the opportunities, responsibilities and experiences of adult life. Information and Communication Technology is interwoven into the fabric of today's society and it is our responsibility to prepare all pupils for the demands of this society; it is, therefore, vital that we provide the opportunities, where appropriate, for all pupils to develop their ICT skills and capabilities.

Aims

At St Thomas à Becket Catholic Comprehensive School we aim to:

- Ensure the Information and Communication Technology is available, where appropriate, to pupils of all abilities;
- Ensure that the National Curriculum is covered in KS3 and KS4;
- Ensure that ICT is taught successfully both discretely and across the curriculum where appropriate;
- Enhance and develop the Information and Communication Technology provision throughout the school;
- Meet the requirements for ICT in the School Development Plan;
- Conform to and support common formats and conventions in accordance with school policies;
- Keep up to date, where possible, with Information and Communication Technology developments, within society, Nationally and within the Local Education Authority;
- Ensure that Information and Communication Technology is assessed successfully at KS3 and KS4 and is reported on throughout KS3.

Procedures

- Year 7,8 and 9 follow a discrete course that covers the framework outlined in the National Strategy.
- All pupils in Year 10 follow OCR GCSE course at either the Foundation or the Higher level. Forty pupils chose ICT as an option last year and are completing GCSE ICT (AQA).
- Technical Support is available to all users through the ICT Technician.
- Resources are bookable by staff. The Library book is with Mrs.Smith(Library), B22 is with Mrs.Duncan (B22), A28, A25 and the notebooks are with Mr. Lahlafi (his office).
- Resources are available to pupils on most lunchtimes and after school on Wednesdays/Thursdays.
- The ICT Co-ordinator attends Senior Curriculum Team meetings in order to discuss developments, assessment, reporting, training and Software/Hardware purchases.
- The ICT Co-ordinator attends appropriate meetings within the Local Education Authority.
- Staff to continue with training where necessary and where appropriate where funds allow.

Monitoring and Evaluation

- The ICT Co-ordinator will meet with the Curriculum Head each month to monitor and evaluate progress.
- The ICT Co-ordinator will meet with ICT teaching staff weekly.
- An annual review will be undertaken by the ICT Co-ordinator to review, evaluate and establish new targets for future development.