

## **Basic standards – Monday Feb 22<sup>nd</sup> 2010 onwards**

The Classroom Code page 7 – (page references refer to planner)

- Arrive promptly and properly equipped to lessons
- Listen to instructions the first time they are given.
- Raise your hand before answering or speaking
- Remain in your seat unless asked to move
- Treat others, their work and equipment with respect

### **1. Punctuality**

Students arrive within 3 minutes of each other and are greeted by the teacher

Late students are recorded but not challenged. The responsibility lies with students to show note in planner

Persistent lateness to registration (2 or more in a week) will result in a 20 minute lunchtime detention the same day. Students go immediately to the detention enabling them to have their lunch afterwards.

### **2. Equipment**

Students place planners, books & writing equipment on the desk. Bags are placed on the floor.

Students are properly equipped – list – bag, planner, pen, pencil, ruler, eraser, a calculator Mp3 players and phones are not allowed in College p8 These should be handed in to the Matron for safekeeping.

If they are seen, including headphones, they will be confiscated for five college days or can be collected at the end of the same day by a parent/carer.

Students who refuse to hand items over will be excluded for 3 days

### **3. Organisation of learning**

Students sit in places determined by the teacher

Remain in their seat unless asked to move

Students are quickly engaged in the lesson and are clear about the learning objectives

The register is taken within 10 minutes

### **4. Conduct**

Students listen to instructions the first time they are given. They treat others, their work and equipment with respect and use manners – such as “please, thankyou, excuse me, pardon”.

Students raise their hand before answering or speaking.

Chewing gum is not allowed in College – this is recorded in the planner

Keep to the left, use the one way system, do not run - pg8

All students use their respective yards at breaktime and lunchtime.

### **5. Uniform** Page 6

Students wear full uniform correctly throughout the school day - Blazer, tie, shirt tucked in, no caps/hats. Ties must be worn at all times.

Non-uniform items should be removed on entering classrooms.

Only College approved badges may be worn on the blazer. Pg8

In Lower school make up is not allowed – You will be asked to remove it

In Upper school make up is allowed but will be judged appropriate by a designated staff member

False nails are not allowed

Jewellery is not allowed in College